

SPECIAL CHURCH CONFERENCE  
December 21, 2008

A special church conference has been called for December 21, 2008, immediately following the 11:00 worship in the sanctuary. Every member of the congregation is eligible to vote at a church conference. The business to be acted upon is described below, including the recommendations from the Trustees, Finance, and Endowment Committees.

BACKGROUND INFORMATION

The steam boiler that heats most of the education building has developed leaks, which make the system unreliable and expensive to operate. A new system of some type must be found to heat that portion of our facility. In addition, the closure of BASC earlier this year has freed up some prime space on the entry level which, if redeveloped, could be more useful for our ministries. These two projects are interrelated, in that the heating system must be addressed if we are to utilize the space.

While steam boilers were excellent technology when the education building was erected, it is no longer the most effective and efficient heating system available. After discussing several possibilities (multiple forced air furnaces, zoned in-room heaters, etc.) the trustees believe the most cost-effective system for us is replacement of the steam boiler with a hot water boiler, air handlers and hot water coils, with some additional ductwork on the lower level. The additional hot water boiler will also give us the possibility of taking some of the load off our current hot water boiler that heats the sanctuary, parish hall and other portions of our building. The new system will also provide air conditioning to the Brubaker Hall area.

For many years, our church library has been underused because of its location on the third floor in an area that is not fully accessible. In addition, much current information is available electronically and through the internet, and we have no source for that in our current library location. We also find that many groups within the congregation would benefit from a meeting room that is close to the entrance door and accessible restrooms. A library/media/conference room on the lower level would provide for all these needs.

Our youth ministry has outgrown the current youth room. With an average attendance of 20, plus counselors, the seating is insufficient, and the environment is not always conducive to learning. A larger space, with storage and flexibility in furnishings, would better meet the needs of the ministry.

The Trustees recommend

- that a new hot water boiler system, air handlers and hot water coils be installed to heat the education wing and air condition the Brubaker Hall area.
- that Brubaker Hall be reconfigured (see attached drawings) to provide a library/media/conference room and a youth ministry area through the addition of walls and doors to replace the current folding dividers. Doors to other areas in the lower level would be removed/replaced to unify the appearance of the corridor.
- that the existing heat systems be repaired with replacement valves, etc.

The cost estimate for these renovations is

Heating system	\$30,000
Brubaker Hall reconfiguration	20,232
Maintenance and repairs to existing system	6,000
 Total Estimated Cost	 \$56,232

Not included in current estimates:

- Repainting of Brubaker Hall areas
- New floor coverings for Brubaker Hall areas

New furnishings for library/conference area  
New furnishings for youth ministry area

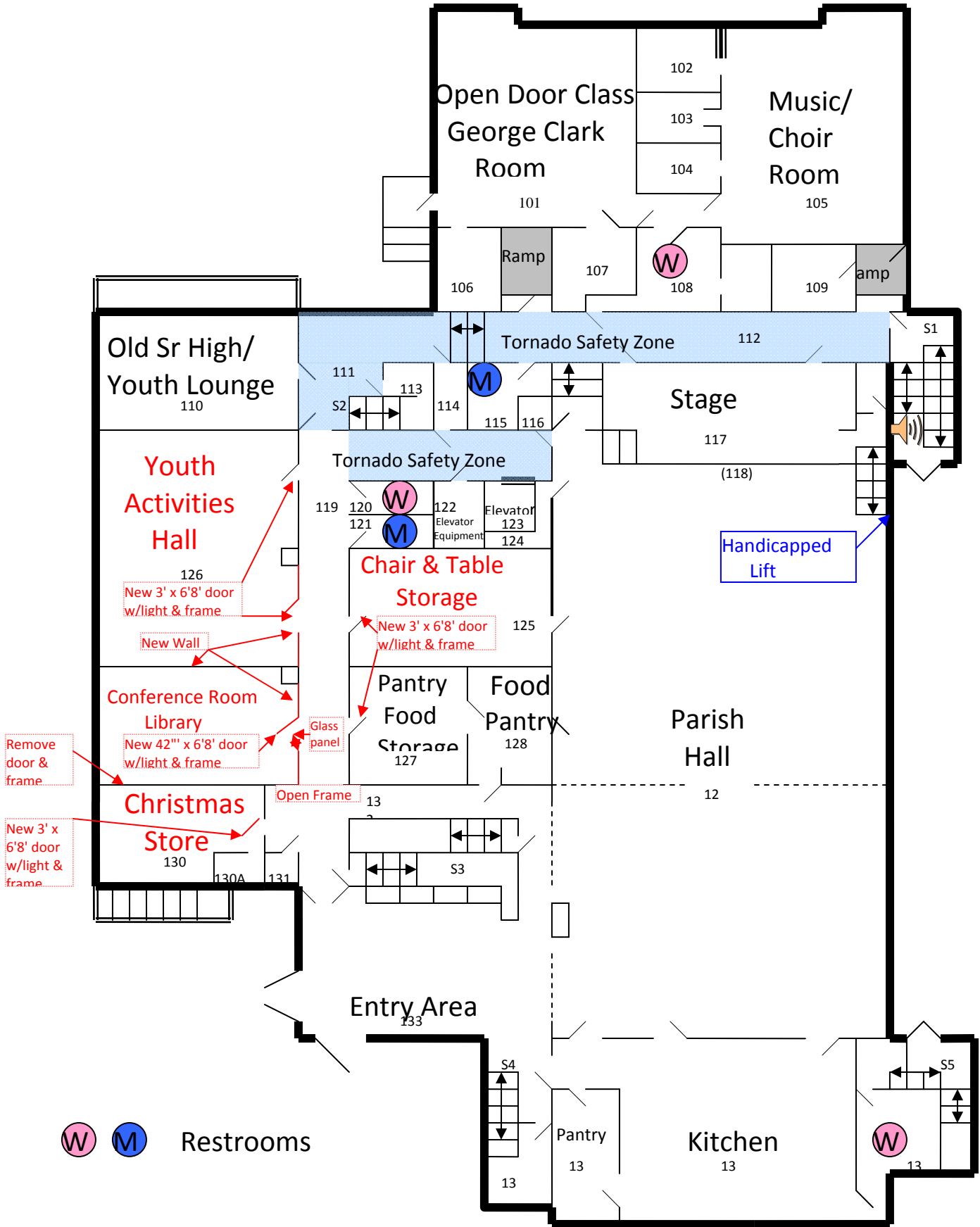
The Endowment Committee recommends that up to \$25,000 of the funds currently available for church projects be allocated to this project.

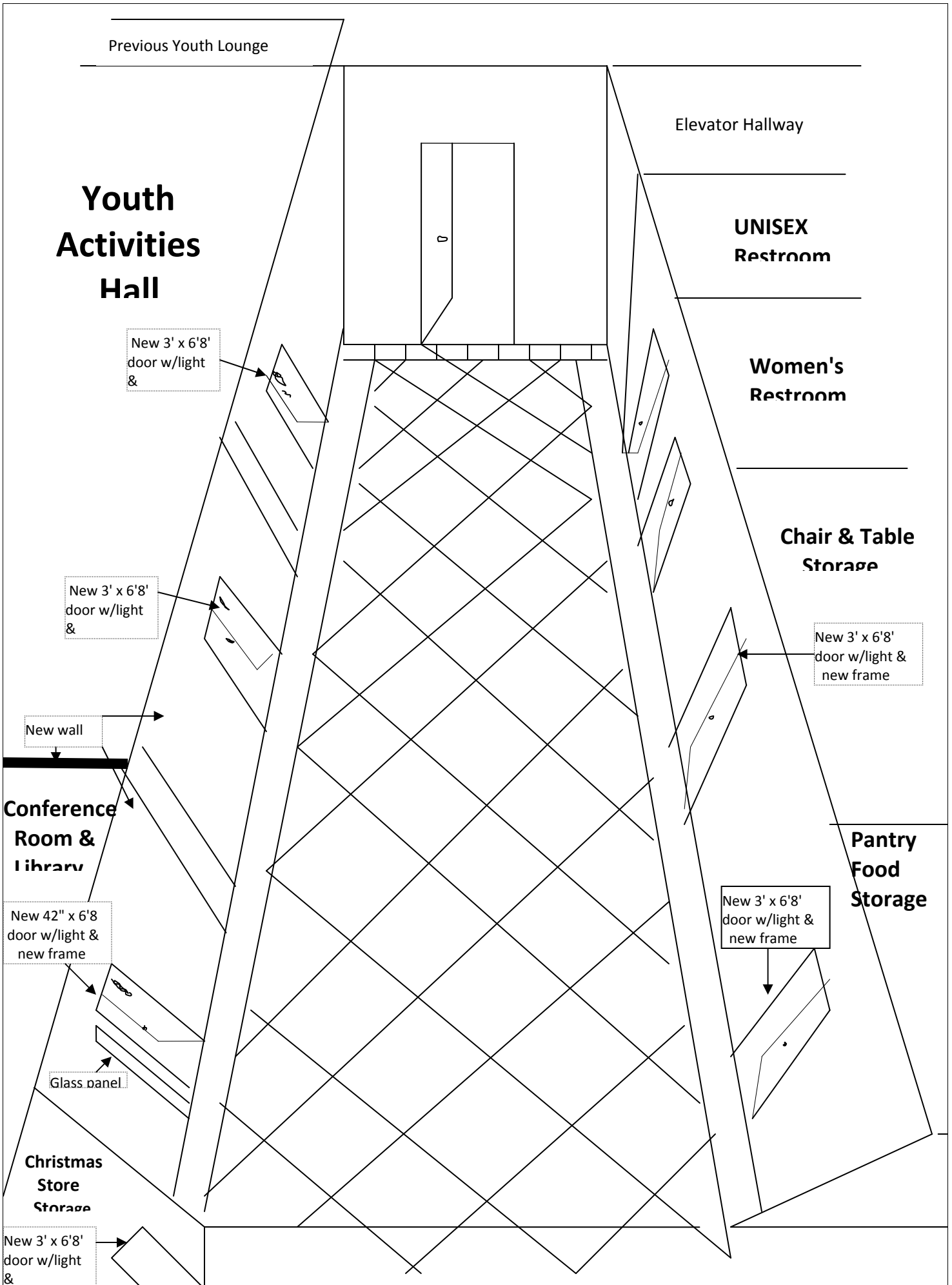
The Finance Committee recommends that \$30,000 of the Capital Expenses Fund (former Parsonage Fund) be allocated to this project.

The Trustees will use the Major Repairs and Improvements Fund (allocated through the church operating budget) to do the maintenance and repairs required for the system.

Members and groups within the congregation are encouraged to provide resources for items needed to decorate and furnish the library/media/conference room and the youth ministry area. A list of furnishings and their cost will be developed by the trustees.

# First Floor





Previous Youth Lounge

Elevator Hallway

# Youth Activities Hall

UNISEX Restroom

New 3' x 6'8' door w/light & :

Women's Restroom

New 3' x 6'8' door w/light & :

Chair & Table Storage

New 3' x 6'8' door w/light & new frame

New wall

Conference Room & Library

New 42" x 6'8' door w/light & new frame

Glass panel

Christmas Store Storage

Pantry Food Storage

New 3' x 6'8' door w/light & new frame

New 3' x 6'8' door w/light & :